

**STUDENT AGREEMENT
ERASMUS MUNDUS MASTER COURSE
Sports Ethics and Integrity (MAiSI)**

Academic Years 2020/2022

Between **the Co-ordinating Institution, KU Leuven**, represented by;

Professor M.J. McNamee,
Faculty of Movement and Rehabilitation Sciences
Tervuursevest 101 - box 1500
3001 Leuven
Belgium

On behalf of the Erasmus Mundus MA Sports Ethics & Integrity (MAiSI) Consortium formed by the following Higher Education institutions:

- **KU Leuven** (lead partner) (KUL) <http://www.kuleuven.be/english>
- **Swansea University** (SU) <http://www.swan.ac.uk>
- **Charles University, Prague** (CUNI) <http://www.cuni.cz/UKENG-1.html>
- **Johannes Gutenberg University Mainz** (JGU) <http://www.uni-mainz.de/eng/index.php>
- **University Pompeu Fabra, Barcelona** (UPF) <http://www.upf.edu/en/>
- **University of Peloponnese, Greece** (UoP) <http://www.uop.gr/index.php?lang=en>

And **the Student**

Surname/Family Name:

.....

First Name:

.....

Date of Birth: Place of Birth:

Nationality: Passport Number:

Place of Residence at time of application:

Agree the present contract under the following terms and conditions:

SECTION A

General conditions:

1. The Student engages to pursue the academic programme of the Master Erasmus Mundus in Sports Ethics and Integrity (MAiSI), approved by the European Commission under Grant Agreement nr 2019-1510/001-001-EMJMD commencing on 21/9/2020 and having the

duration of 24 months, full time study, without undertaking any full time occupation with regular salary in parallel to the studies of the MAiSI Master.

2. The Student must matriculate at KU Leuven University by providing evidence in the form of original certificates that he/she has met the admissions requirements; particularly that he/she holds a Bachelor degree at an appropriate grade with at least 180 ECTS.

https://onderwijsaanbod.kuleuven.be/2020/opleidingen/e/SC_54023324.htm#activetab=voorwaarden

The entire course is taught in English. A minimum level of English language competency of IELTS 6.5 overall (with at least 5.5 in each individual component) or KU Leuven recognised equivalent is required. **(Please see link below for details).**

<https://www.kuleuven.be/english/admissions/lang/lang-test>

3. The tuition fee for students participating in the Master Erasmus Mundus in Sports Ethics and Integrity (MAiSI) is 18000 € for students from Erasmus+ partner countries and 9000 € for students from Erasmus+ programme countries.

The tuition fee includes:

- access to all courses
- the examination fees
- a collective accident insurance policy
- subscription to an insurance for civil liability for study related activities

4. The Student agrees to enroll with all universities in the Consortium for the duration of the programme. In so doing he/she agrees to abide by the regulations of all the universities and in agreeing to the transfer of information and data to other universities in the Consortium as necessary and in accordance with the national data protection laws.
5. The universities will provide the Student with tuition, supervision, assessment and support services to a high professional standard. The relevant information concerning the structure and organization of the Master, its calendar, programme outline and its evaluation will be published on the electronic platform, accessible for all the students.
6. To pass a module the Student must reach the minimum standard of 50%. In case of failing a module, the Student will be offered one opportunity to redeem the failure, provided that this can be achieved within the time limit for the degree. The marks of any given module will not be used for compensating the marks of another module. If the Student fails a module for the second time he/she will be withdrawn from the MAiSI programme and if in receipt of a scholarship this will cease. Information on the examinations will be provided to the students at the start of the academic year.
7. The programme is divided in four residential periods. During the first semester of the first year, students will be based at KU Leuven. The second semester will be completed at Charles University (Prague). During the first year, Swansea University professors become 'flying faculty', which means that their modules are taught both in Leuven and in Prague. In the second year, students complete the first semester at Universitat Pompeu Fabra (Barcelona) with Johannes Gutenberg-Universität professors becoming 'flying faculty'. The last semester is completed at one of the Consortium University partners, depending on the

students' thesis specialism. At the end of the first and second year, students will attend the summer school at the International Olympic Academy run by the University of Peloponnese, focusing on Research Methods and Olympic Studies (approximately 2 weeks duration each year).

At the end of each period the examination will take place of the courses that are finished in that residential period. Retakes can take place at the university where the student is at that specific moment.

The graduation ceremony will take place at the end of the second academic year.

The Student must attend and complete 60 ECTS modules in both Years 1 and 2 of the programme.

Detailed Programme Guide:

https://onderwijsaanbod.kuleuven.be/opleidingen/e/SC_54023324.htm#bl=all

8. The host partner for the dissertation will be allocated early in the 2nd year. Where possible, students interest and preferences will be taken into account. While students are asked for their preference on supervisor and institution, the programme director will make all final allocations. Students are not guaranteed that the dissertation **will be hosted at the institution of their choice**.
9. The Consortium will be supported by the MAiSI Coordinator to whom all queries relating to the management of the programme and Scholarship arrangements should be directed.
10. The Student will be offered assistance as appropriate of each of the host universities.
11. The Student will be offered assistance from staff in departments such as the International Student Advisory Service (or equivalent office) of the assigned universities. In addition, appropriate training/orientation will be offered to the Student, such as during the period of enrolment at the university. During enrolment, students will be provided with information about the programme, the university and the Consortium, and will be given a student ID card for the host institution. Additional enrolment procedures and the issue of extra student ID cards may be required by each module host. In addition, the Student will be given general advice, such as; cost of living, university residences, renting property, procedures for opening a bank account, sports facilities, as well as cultural and social events, and, if needed, the residence permit, registration with the local authorities and visa information.
12. The Student agrees to accept and keep the regulations of each institution and to conduct him/herself in an acceptable manner, consistent with any relevant local regulations of the host partner. He/she accepts the financial and assessment regulations, particularly those governing financial integrity and academic integrity; i.e., cheating, falsification or plagiarism of any academic work. Moreover, he/she will not abuse or misuse the access to equipment and installations and will not perform any unauthorized access or violation of departmental, school or university rules. Any breach of regulations will be dealt with in accordance with the Consortium policy, under the procedures of the university where the breach takes place and may result in the exclusion of the Student from the Erasmus Mundus programme.
13. The Student accepts that it shall be his/her responsibility to obtain any appropriate visas/permits to enable him/her to study at the partner institutions. The partner institutions will provide advice on which visas/permits should be applied for and when.

14. All scholarship students will be provided with health and travel insurance (for travel between the programme partners institutions), personal liability and emergency medical treatment cover for the duration of the programme by KU Leuven, in conformity with the requirements of the European Commission.
15. The student agrees to fill out the questionnaires for the evaluation of each residential period, sent to him/her after each residential period.
16. The Erasmus Mundus Partnership Consortium is exonerated from any responsibility for accidents, illnesses, injuries, losses or damages to persons or goods resulting from or in any way related to the activities that are object of the contract.
17. Students enrolled in the Master Erasmus Mundus in Sports Ethics and Integrity programme (MAiSI) are expected to join the Erasmus Mundus Students and Alumni Association (EMA) – <http://www.em-a.eu/>. EMA is the association of all EMJMD students offering an international professional and personal network not only during the study period, but also after graduation. It serves as channel of communication for students, alumni, universities and the European Commission.

Complaints and Appeals:

18. Any complaints will be considered under the procedures of the institution where the situation occurs. If the complaint relates to the conduct of the Consortium, the complaint will be referred to the MAiSI Coordinator, who will process it on behalf of the Consortium Management Board.
19. If the Student is dissatisfied with a decision of the Examination Board or a decision affecting his/her academic progress, or a decision of a disciplinary hearing, or the outcome of a complaint, the Student will be entitled to seek a review of the University's decision in accordance with the procedures of the university which took the original decision. In addition, the Student will have the right to seek external review of the university or the Consortium's decisions in accordance with the national legislation or practices in force.

Degree Award:

20. The Student, upon successful completion of the academic programme, will be awarded one joint degree containing the logos and signatures of all partners. In addition, the Student will receive a common Diploma Supplement. This Diploma Supplement will identify the modules pursued by the Student during the Erasmus Mundus programme and the marks/grades obtained for each module.
21. The degree awarded will be an Erasmus Mundus Joint Degree: Master of Arts (MA).

SECTION B

Scholarship Allowances:

1. The scholarship student receives a scholarship for the period from 21 September 2020 until 20 September 2022. The Erasmus Mundus Scholarship is made up of 3 financial elements, the Participation/ Tuition fee; the Subsistence allowance; and Travel and Installation costs. This model also applies to the IOC Scholarships.

Scholarship Allowances	Area covered	Amount	Payment Arrangements
Participation Fee	Course Tuition Fee and Insurance	€ 18000 Partner Country students	Paid directly to KU Leuven to deliver the MAiSI programme
		€ 9000 Programme Country students	
Subsistence* Allowance	Living Costs	€ 1000 per month (total up to €24,000)	Paid monthly into student bank account*
Travel Allowance Option A**	Programme Country students travel between MAiSI programme institutions	€ 1000 per year (total €2000)	Paid annually into student bank account
Travel Allowance Option B**	Partner Country students travel to/from home country (less than 4000 km) & between MAiSI programme institutions	€2000 per year (total €4000)	Paid annually into student bank account
Travel Allowance Option C**	Partner Country students travel to/from home country (more than 4000 km) & between MAiSI programme institutions	€3000 per year (total €6000)	Paid annually into student bank account
Installation Costs (Partner students only)	Initial fee to establish a student in KU Leuven	€ 1000	One off payment after enrolment.

https://eacea.ec.europa.eu/sites/eacea-site/files/scholarship_calculation.pdf

2. "Partner Country Students": The term used by the Agency in the operation of the Erasmus Mundus degree to describe those students whose citizenship is one of the Erasmus+ Partner Countries and who have not been resident in nor have carried out their main activity (studies, training or work) for more than a total of 12 months over the last five years in any Programme Country. The five-year reference period for this 12-months rule is calculated backwards as from the submission deadline (defined by the consortia) of applying for an EMJMD student scholarship.

3. "Programme Country Students": The term used by the Agency in the operation of the Erasmus Mundus degree to describe those students whose citizenship is one of the Erasmus+ Programme Countries. Students with a Partner Country citizenship who do not fulfil the Partner Country criteria defined above (12-months rule) count as Programme Country students.
4. The Participation fee is paid directly to KU Leuven (the MAiSI programme coordinator) by the EC, to deliver the programme with the other partners.
5. The Subsistence* allowance is paid following enrolment on the course, by KU Leuven directly into the students bank account or in some cases by cheque. Under EC guidelines the Subsistence allowance is not available for Students when studying in their home country. (N.B. The Subsistence allowance amount may change according to the EU policy.)
6. Travel Allowance** – the amount payable is dependent on the country of origin and residence at the time of application. Students will receive allowance A – if they are a Programme Country Student; Partner Country Students will be eligible to either Allowance B, for students whose residence at the time of application is less than 4000km from Swansea, or allowance C for students whose residence at the time of application is more than 4000km.

In addition, Partner country students are entitled to a one off Installation allowance.

7. The Subsistence and Travel/Installation allowances are paid directly into the Student's personal bank account, in euros, by KU Leuven. Each student will therefore need a European Bank Account to receive the fee. If a change occurs in his/her bank account, the student has the responsibility to inform KU Leuven promptly to avoid any payment delays. Students who do not have a European Bank Account are advised to open one as soon as possible after they arrive at KU Leuven.
8. The scholarship does not create or entitle an employer-employee relationship between the Coordinating Institution and the Student.
9. **Under the contract, the Student is obliged:**
 - To diligently attend the programme, with the objective of passing. Should the Students' attendance be interrupted without authorisation the Subsistence Fee will stop immediately.
 - **Not to receive any other scholarship or payment from the European Commission under other Community programmes.**
10. The Student has the responsibility to seek authorisation from the MAiSI Coordinator whenever he/she has the intention to leave the country of the institution where he/she is registered, during term time, regardless of the purpose of the trip.
11. Management of the scholarship funds in case of course interruption.
In the case of course termination resulting from:
 - The Student failing to reach the minimum requirements to continue;
 - Lack of active participation (in lectures, practical sessions, field trips, informative official meetings, internships, etc.) due to personal reasons/ choices;
 - i. That the Student cannot justify with medical certificates,
 - ii. For which permission has not been granted by KU Leuven (to ensure permission, the Student is required to ask in advance),

- iii. Exclusion from the EMJMD programme because of serious infringement of the ethical code, etc.,

The Student agrees to reimburse the portion of the Subsistence and Travel/Installation allowances received beyond the course interruption date, based on the number of months he/she attended and a copy of her/his 'return ticket'. The exact amount to be reimbursed will be calculated by KU Leuven and agreed by the MAiSI Consortium Management Board.

12. In signing this agreement, students declare that they:

- a. have not previously received an Erasmus Mundus scholarship (if in receipt of an EMJMD scholarship) ;**
- b. that they have provided truthful and correct assurances regarding their nationality and place of residence at the time of application and in the first part of this contract;**
- c. and (if in receipt of a Partner Country scholarship allowance) not resided in Europe for more than 12 months in the 5 years prior to the application deadline.**
- d. Will comply and adhere to any Visa/Permit conditions that apply to them.**

Should the information provided subsequently turn out to be incorrect scholarship students agree to return any money that they were ineligible to receive to the coordinating institution.

Modification of the Agreement/ Contract and dispute resolution:

Any alteration to the present Contract or Annexes must be communicated in writing. All alterations to the initial situation must be immediately communicated by the Student to the MAiSI Consortium through the MAiSI Coordinator at KU Leuven. Where any mutually agreed changes are made to this Agreement, the MAiSI Consortium will issue an addendum to the present Contract. The present Contract will be governed by the laws of Belgium.

The signatories declare that they have read and accept the conditions laid down in the present Contract.

SIGNED AS AGREED

The Programme Lead

Date: 14/09/2020

Place: Leuven

Signature:



Print Name: Prof. M.J. McNamee

The Student

Date:

Place:

Signature:

Print Name: